

“Working together ...making a difference”



Dedworth Middle School

A Centre of Excellence, where high levels of achievement are the norm, where beliefs and diversity are celebrated, where care and respect are paramount.

We recognise and support individual needs and through a secure, creative and innovative environment, we provide a positive experience for all.

Our welcoming community will empower all individuals to grow, becoming responsible citizens and enthusiastic, lifelong learners.

At Dedworth Middle school we aim to :

- Promote a learning community which delivers personalised learning directed at the needs of the individual.
- Deliver an enriched curriculum with a wide range of opportunities for all children to excel according to their various interests and aptitudes.
- Nurture talents of all kinds and encourage each child to develop their intellectual, creative and physical abilities to the full.
- Provide a caring community where all individuals are treated with fairness, respect and equality, enabling them to develop relationships based on tolerance, goodwill and sensitivity.
- Develop links with the home environment by encouraging all family members to participate in the facilities on the Dedworth Site through the Extended Schools programme.





About Dedworth Middle School

Dedworth Middle School is a successful community school, with Specialist Arts college status, catering for pupils aged 9 to 13 in the town of Windsor. The School was established in 1979 and benefits from spacious accommodation and facilities which enables us to offer a modern and relevant curriculum for today's learners. These facilities have been constantly improved and include two well-equipped Science laboratories, a large gymnasium for PE and the additional benefits of spacious playing fields for soccer, rugby, hockey and athletics provision. Hard surface tennis/netball courts are all set in our 14 acre site. We also offer a large well-designed Year 5 teaching block, specialist Art and Design and Technology rooms. A major site improvement project in 2006 saw the school invest in two new IT suites, interactive whiteboards situated in all classrooms all benefiting from wireless capability. The school changing rooms also received a major refurbishment.

At Dedworth Middle School we aim to offer the best possible opportunities for all pupils to learn and enjoy becoming fulfilled and responsible citizens, whilst expecting high standards of behaviour, effort and achievement. In our school community we celebrate our diversity and encourage relationships based on tolerance, goodwill and sensitivity.

The school prides itself on being in Ofsted's words "a caring school where every pupil is known and valued." and one in which "Pupils enjoy school, and are keen to participate in lessons". A dedicated staff team work together exclusively to offer children the very best learning opportunities possible through the imaginative use of technology, collaborative working and sharing of expertise. A strong commitment to extra curricular enrichment of all varieties further ensures the five outcomes in Every Child Matters are at the forefront of the schools thinking.

At Dedworth Middle School our core value is that every child is of equal worth. And our core objective is to help each one to discover and develop their full potential.

The School Day

Pupils should be on the school site by 8:40 am ready for the entry bell at 8:45 am. Pupils should not arrive before 8:30 am, as supervision cannot be guaranteed. School ends at 3:15 pm.

The school day is arranged as follows:	
8:45 am	Pupils can enter school
8:50 am - 9:00am	Morning Registration
9:00 am - 10:00 am	Lesson 1
10:00 am - 11:00 am	Lesson 2
11:00 am - 11:15 am	Morning break
11:15 am - 12:10 pm	Lesson 3
12:10 pm - 1:05 pm	Lesson 4
1:05 pm - 1.50 pm	Lunch
1:50 pm - 2.15pm	Afternoon Registration
2:15 pm - 3:15 pm	Lesson 5



Extended school

Dedworth Middle School provides an extensive Extended schools service working in Partnership with Dedworth Green First School and four other feeder first schools. A breakfast club is available on site from 8.00am and a full after school facility provides quality supervision for pupils until 6.00pm. The school is committed to providing a variety of services and opportunities for its pupils, parents and as many members of the local community as possible. Currently through the extended school provision we offer a range of adult learning, affordable before and after school care, a range of counsellors for children and parents, access to the Citizens Advice Bureau, parenting courses and a Minibus for use by all the schools.

In order for this service to be sustainable Dedworth Extended Schools have created a high quality conference facility for use by local organisations and businesses. These conference rooms will help provide the much needed funds to maintain this level of provision the local community deserves.

Admission to Dedworth Middle School

Choosing a school for one's child is an important decision. Parents with children in local First Schools will receive an invitation to attend our Prospective Parents Open Evening held in the Autumn Term. This provides an opportunity to meet the staff and take a guided tour of the school. However, it is often possible to get a feel for a school by visiting during the daytime when the children are in school. Therefore, in addition to the Open Evening, Dedworth Middle holds two Open Mornings when any parent or guardian is welcome to visit the school and see Dedworth Middle in action. The Head Teacher is only too happy to provide prospective parents with a guided tour. Please contact the school office for an appointment.

Entry to this school at the beginning of Year 5 is arranged by the Local Authority. Parents apply to the Local Authority in the October preceding the year of entry. Places are allocated using criteria which are common throughout Berkshire - with one exception, which is explained below.

The admissions criteria for County and Voluntary Controlled schools are given below in descending order of priority:

- | | |
|--|---|
| a) Looked After Children (children in the care of the Local Authority, Section 22 of the Children Act 1989). | sister(s) at the school, when the applicant would enter the school. |
| b) Children who live in the 'designated appropriate' area of the school. | e) Children who attend a primary school that is formally linked with the secondary school/or in Windsor a first school that is linked with a middle school/a middle school that is linked with an upper school. (Please check your child's current school). |
| c) Children who have either strong medical or social grounds for admission (eg. serious social problems in the family, or any chronic medical condition affecting the pupil). These reasons must be fully supported by written confirmation from the professional person involved in the case. | f) Children whose parents have selected the school for co-educational or single-sex educational reasons when the local alternative is respectively single sex or co-educational. |
| d) Children who have older brother(s) or | g) All other applicants. |

If the school does not have places for all the children in a particular category, then places will be allocated on the basis of geographical proximity (measured as the radial distance between home and school).

Appeals Procedure

Should an application to the school be unsuccessful, appeals should be made in writing to: Member Services, The Royal Borough of Windsor & Maidenhead, Town Hall, St Ives, Road, Maidenhead, Berks, SL6 1RF. Helpline Tel: 01628 796617.



National Curriculum

All children from age 5 to 16 study the National Curriculum. It is made up of 10 subjects: English, Mathematics, Science, Design Technology, Information Technology (IT), History, Geography, Art, Music and Physical Education. A modern language is taught from age 11, although at Dedworth Middle we introduce French two years earlier to pupils in Year 5 (aged 9). The school also puts great emphasis on the ability of its pupils to think independently and creatively. Quality curriculum time is therefore allocated to develop these creative thinking skills

The National Curriculum is divided into 4 Key Stages. The pupils at Dedworth Middle span Key Stage 2 (Years 5 & 6) and Key Stage 3 (Years 7 & 8).

There are 25 x 1 hour sessions during the school weekly timetable. As far as possible, pupils should have the following number of lessons for each area of the curriculum:

Subject	Year 5	Year 6	Year 7	Year 8
Mathematics	5	5	3	3
English	5	5	4	4
Science	2	3	3	3
Music	1	1	1	1
PE	3	3	3	3
Design Technology ¹	1	1	1	1
Geography	1	1	2	1
History	1	1	1	2
RE	1	1	1	1
French	1	1	2	2
Art	1	1	1	1
PSHE/Citizenship ²	1	1	1	1
IT ³	1	1	1	1
Creative Thinking	1	1	1	1

¹ Design Technology includes Food Technology and Textiles.

² PSHE = Personal, Social and Health Education /Citizenship.

³ IT = Information Technology.

The Curriculum at Dedworth Middle School

Dedworth Middle School has an holistic approach to education. The school curriculum aims to: -

- provide opportunities for all pupils to learn and to achieve.
- promote pupils' spiritual, moral, social, and cultural development and prepare all pupils for the opportunities, responsibilities and experiences of life.

The school sets out to provide a broad, balanced and relevant education, which is designed to meet the requirements of the National Curriculum and enable pupils to become responsible citizens in today's world.



We recognise that children learn in different ways and we believe that learning is best supported when teachers:

- Provide a stimulating environment that enriches learning
- Encourage an active approach to learning in a range of appropriate groupings of pupils
- Establish positive relationships based on mutual respect and understanding
- Have good knowledge and understanding of the subjects
- Plan learning experiences and activities that build upon pupils' backgrounds, interests and attainments
- Share their learning objectives with pupils
- Observe pupils, listen to them and analyse progression in their learning
- Interact with pupils in order to take their learning forward
- Recognise and praise achievement and use this as the basis for future planning
- Encourage and facilitate ownership of pupils' own learning
- Make lessons fun and enjoyable
- Have awareness that children have different learning styles
- Use a variety of teaching styles and multi-sensory methods suitable to pupils' learning styles
- Are flexible in their approach
- Are given an opportunity to improve their own professional development
- Are prepared to take a risk and be innovative
- Promote good citizenship
- Have high expectations of every child in their care

We believe that children learn their best when they:

- Are challenged appropriately with consideration to pace, support and extension
- Feel safe and secure in a caring and supportive environment, and where getting things wrong is acceptable
- Are stimulated and given opportunities to succeed
- Have high expectations of themselves
- Feel that what they are being taught is relevant to their later life and learning
- Are exposed to a variety of teaching and learning styles
- Are given opportunities to develop confidence and self-esteem
- Are given the appropriate inclusive curriculum for their abilities
- Build on previous learning both cross-curricular and cross-phase
- Are exposed to a variety of stimulating resources and learning media
- Are taught by a variety of specialists as appropriate
- Have parents and other members of the community who support them in their learning

Provision for Sport

Sport plays a major part in the lives of pupils at Dedworth Middle School. Its importance reflects many of the key aims of the school. Pupils are continually encouraged to participate in physical activity and its importance in regards to general health and well being. Sportsmanship and teamwork are paramount with the emphasis on keen but fair competition. The school is also part of the Windsor Sports partnership and actively involves itself in all forms of competitive sports at both District and county level. Individuals in Year 7 and 8 are also encouraged to become Sports leaders where they manage and lead younger members of the school community in sporting activities.



Provision for Music

The large separated Music suite includes a number of sound-proof practise rooms where pupils can compose and practise, making use of the instruments and equipment available. In addition to class Music and extra curricular clubs, pupils who show particular interest have the opportunity to learn an orchestral instrument from woodwind, string, brass or percussion sections. The individual cost of these lessons is met by parents and is organised through Berkshire Maestros (Tel: 0118 901 2370).

Sex Education

Sex Education is taught in appropriate contexts in Science and PSHE lessons. This is intended to be in addition to, rather than in place of, the guidance, which will normally be given within the family. Under the 1993 Education Act, parents have the right to withdraw their child from all or part of the Sex Education programme, except those elements taught as part of National Curriculum Science. Parents wishing to exercise that right are requested to write to the Head Teacher.

Religious Education

Dedworth Middle School is not affiliated with any particular religion or religious denomination. Religious Education is provided in accordance with the agreed syllabus for RE adopted by the Royal Borough of Windsor & Maidenhead, and is designed to contribute to pupils' spiritual and moral education. Collective worship will be wholly or mainly of a non-denominational broad Christian character, whilst recognising the occasional need for multi-faith acts of worship. There is as a result regular assembly input from the local Reverend. Parents may, if they wish, request that their child be withdrawn on those occasions when religious instruction or worship is taking place. This should be discussed with the Head Teacher.

Creative Thinking

This is a new cross-curricular lesson on the timetable, incorporating objectives from various subjects including Geography, Maths, Art, DT and Citizenship. The lessons are designed to encourage children think creatively about our environment and how we can tackle issues such as Global Warming. The children will complete projects under the themes Recycling and Waste, Fair-trade, Food Miles and Renewable Energies.

Homework

All pupils are required to do homework. Homework has the advantage of teaching pupils how to study on their own, how to find information for themselves and is useful as a follow-up to lessons or preparation for future lessons in school. All pupils are provided with a school homework diary.

We ask parents to support their children with homework by:

- Providing a suitable, quiet place in which it may be completed, away from the distractions of television and music.
- Support your children in the completion of homework.
- Demonstrating that you value homework.
- If difficulties arise, consult with the class tutor as soon as possible.

Tasks set will vary in their nature and will not necessarily be of a formal pencil and paper style. For each year group parents are informed of the homework timetable via the school Newsletter and termly Curriculum flier documents.



Special Education Needs

"Dedworth is a caring school where every pupil is known and valued. The teachers and support staff provide good levels of care and prioritise the welfare of their pupils." Ofsted march 2007

Every child at Dedworth Middle School is valued and given equality of opportunity in all areas of school life.

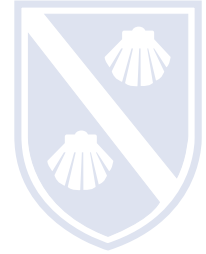
We have a strong and effective Special Educational Needs Policy at Dedworth Middle School, which conforms to the Special Educational Needs Code of Practice. We register any concern which might have a detrimental effect on your child's educational progress and well-being. This concern may be a temporary or a long-term need and may be raised from home or by the school. We will discuss any concern you may have regarding your child's progress or well-being as early as possible to ensure their needs are met.

Our policy is based on early recognition of these concerns, followed by monitoring and assessment of your child's areas of need. When a pupil is not making progress and shows signs of difficulty in acquiring literacy and numeracy, presents persistent emotional and behavioural difficulties, has sensory or physical problems or has communication or interaction difficulties, the school will provide support in a range of ways. These may include reviewing classroom organisation and management, in-class support by teacher/learning support assistant, withdrawal for individual/small group work, behaviour modification programmes, use of specialist equipment or alternative teaching strategies and programmes.

An Individual Educational Plan (IEP) may be written which will set up a specific programme of support for your child. Most concerns are addressed by this school-based provision. A further stage may include advice, guidance, assessment and direct involvement of other out-of-school specialist such as teachers for those with hearing impairment, speech and language therapists, occupational therapists and educational psychologists.

Some pupils may also receive support in our RYG Room (Reaching Your Goals). This resource is aimed at providing a secure environment in which children can build their self esteem and develop better social and communication skills that will allow them access the curriculum fully in a normal classroom situation. This very secure environment provides the nurture and specialist input the selected individuals require. This new approach is enthusiastically supported by the Local Authority.

As parents, you are fully involved at every stage of meeting your child's Special Educational Needs. Parents are invited to discuss IEP's at Parents' Evenings. In addition, the Inclusion Coordinator is available at certain times during the week to discuss concerns.



Communication with Parents

During the Autumn Term, meetings are held between parents and class tutors in all years to check that pupils have settled into their new classes. During the year there are three formal opportunities for parents to discuss their child's progress with class tutors and subject teachers. Parents may make an appointment to see class tutors in all year groups at any time by writing to, or telephoning, the appropriate tutor.

Year Group	Target Setting and Report to Parents	
5	Meet the Tutor - Target Setting Progress check Parents Evening Full report	Autumn Term 1 Spring Term 3 Spring Term 4 Summer Term 6
6	Target Setting Progress check and SATs results Parents Evening Full report	Autumn Term 2 Summer Term 6 Summer term 5 Spring Term 3
7	Target Setting Progress check Parents Evening Full report	Autumn Term 2 Spring Term 3 Spring Term 4 Summer term 5
8	Target Setting Progress check Parents Evening Full report	Autumn Term 2 Spring Term 3 Spring Term 3 Summer Term 4

Fortnightly newsletters and regular calendars keep parents informed of school activities. The excellent new School website <http://www.dedworthmiddle.org.uk> also provides weekly updated information concerning every aspect of school life. Parents are always welcome to visit the school. Arrangements are made during the year for parents to attend Open Evenings and curriculum information evenings to meet their child's teachers to discuss progress.

We look forward to welcoming parents on these occasions, but if there are particular problems at any time, we encourage parents to contact us to arrange an appointment. To avoid disappointment, advance warning should be given to ensure that the appropriate member of staff is available for consultation and necessary information can be collected.

In the first instance your child's tutor is usually the most appropriate person to contact, since he or she will have detailed knowledge of matters concerning your child. Occasionally, it may be more appropriate to talk to the relevant Head of Key Stage. The Head Teacher and Deputy Head are also available by appointment, where appropriate.

Arrangements are also made during the year for parents to be involved in school activities, such as sponsored walks in the Great Park, family quiz nights, Balloon Fiestas, school discos, etc. These opportunities strengthen ties between the school and its families. Links with the community are strengthened by the use of the premises by various local organisations. There are also strong links with the local police force and community wardens.



Transfer to Upper Schools

Pupil transfer arrangements are made by the Local Education Authority starting in the first term of Year 8. Parents are provided with an information booklet with details of Windsor Upper Schools. Following school visits, parents are then required to make their choice and are usually informed of the outcome towards the end of the following Spring Term. There are two Upper Schools in Windsor: Windsor Boys' School and Windsor Girls' School. Approximately 2% pupils have transferred to other local schools, such as Churchmead in Datchet or Altwood and Desborough in Maidenhead.

Parent Teacher Association

All parents automatically become members of the Parents/Teachers' Association when their child is admitted to the school. The purpose of the PTA is to advance the education of the pupils by providing facilities for education at the school and by fostering relationships between staff, parents and others associated with the school for the benefit of the pupils. The committee is re-elected September. All parents are eligible for office and your ideas and support are always welcomed.

Home School Agreement

Dedworth Middle School has a Home School Agreement which we ask all pupils and parents to sign on beginning their Dedworth Middle School career.

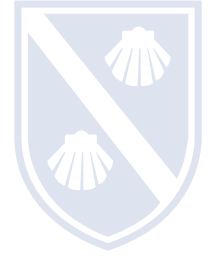
The agreement sets out clearly what you as a parent can expect from the school, as well as the responsibilities of the school, the parents and the children. A copy of the current Home School Agreement can be found at the back of this prospectus.

Complaints Procedure

Everyone at Dedworth Middle School aims to ensure that your child's time with us is successful and rewarding. If, however, you are dissatisfied with any aspect of the school, please talk in the first instance to your child's teacher. The Key Stage Coordinators and Head teacher are available when the class teacher is unable to resolve the situation.

An appointment can easily be made through the school office and most matters are usually satisfactorily dealt with in this way. A parent who still has concerns should contact the Chair of Governors via the school office.

If it is not possible to settle a parent's concerns after these discussions, a formal complain can be made. A leaflet outlining the arrangements for complaints is available from the school office.



Organisation

Dedworth Middle School is organised to serve the pupils and provide them with the structure they need to develop and grow. Children are arranged in tutor groups of, on average, 26 pupils. Tutors are led by the Key Stage 2 Teaching and Learning Co-ordinator or the Head of Key Stage 3. One of the tasks of a Middle School is to effect a smooth transition from 'class' based teaching in Year 5 to a 'specialist' timetable in the final two years. The arrangements of lessons therefore are suited best to the learning needs of each year group.

Key Stage 2

In Year 5 Pupils are taught predominantly by their class teacher much as they would be in a regular primary school. In addition at Dedworth Middle School we are able to call upon the expertise of Specialist teachers for Science, Art, Music, French, Technology and Physical Education. There are mixed-ability teaching groups in all subjects except Mathematics, where pupils are taught in ability sets. In some English lessons, pupils work in small groups for corrective reading programmes and more able pupils are able to extend their reading skills in an extension group.

In Year 6 Pupils spend less of their time with their class teacher and come into contact with further members of staff for specialist teaching. The pattern of teaching groups is as for Year 5.

Key stage 3

Having entered a new Key Stage pupils In Years 7 and 8 maintain contact with their form tutor for PSHE/Citizenship. For the remainder of their curriculum experience pupils are taught by subject specialists and teaching in ability groups is extended to Science and French.

Pupil Attendance

Absences

At Dedworth Middle School we work very hard to minimise our rates of unauthorised absences. If a child is absent from school we ask that the parent/guardian contact the school and inform us on the first day of absence. This can be done in person or by telephone. On the child's return to school we request that a letter is sent to the office confirming the reason for absence. It is this written information that can ensure an absence is authorised rather than unauthorised.

Punctuality

A smooth and punctual start to the day is also important and we are therefore keen to minimise the number of late arrivals. If a child arrives at school after 8.50am they must come into school via the school office. We report on an individual child's attendance at the end of each academic year.

Holidays

We would prefer no family holidays to be taken during term time. This is disruptive to the child and does affect their progress. If for exceptional reasons a holiday has to be taken during term time then parents are asked to complete a holiday request form, available from the school office. Ten school days can be agreed at the discretion of the Head Teacher. If a request has to be made, parents should make every effort to avoid absences at the beginning of each term, and during Key Stage 2 SATS in May.



Houses

All children are members of one of the following four houses:

Castle (Blue)	Forest (Yellow)	Manor (Red)	Park (Green)
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Siblings are assigned to the same house. These houses offer opportunities for pupils to mix and link across the year group divides. There are inter-house competitions in sport, quizzes, arts and crafts, and music, together with a system of bronze, silver and gold awards to pupils for excellence or attainment, particular effort or positive contribution in school. These are an incentive to all pupils on a daily basis.

Medical Arrangements

As in all schools, children can sustain minor injuries while at school. These usually happen at break and lunchtime. At Dedworth Middle School there are a number of designated areas where First Aid facilities are available. Science, Technology and Physical Education areas all have their own First Aid provisions to deal with any minor accidents. The major First Aid locations are at the school offices.

Teaching staff and support staff, including lunchtime controllers, have taken First Aid training. During break and lunchtimes, controllers, secretarial staff and teachers take responsibility for minor scrapes and bruises. In the event of a more serious injury, this is referred to a qualified First Aider. If there is any uncertainty over an injury or if a significant head injury is involved, parents are contacted immediately.

Parents are requested to complete a medical consent form at the time of admission. Any prescribed medication should be named and handed in to the school office. Pupils are responsible for reporting to the school office at the correct time for the medicine to be administered.





Positive Behaviour

At Dedworth Middle School we pride ourselves on our high expectations and standards of behaviour. Our aim is to encourage the children to develop self-discipline. We do this by creating and maintaining a positive atmosphere where children can make appropriate choices and be successful. We believe in a fair and consistent approach, which recognises appropriate behaviour while dealing with inappropriate behaviour effectively.

The school exercises friendly, though firm, discipline which leads to fewer serious difficulties when children have been given a clear idea of what is expected of them. These expectations include the importance of respecting other people and their property, displaying good manners and exercising self-discipline. This is summed up in the school's code of conduct or "Six C's":

- **Courtesy**
- **Consideration**
- **Concentration**
- **Co-operation**
- **Community**
- **Common Sense**

Behaviour, which is against the best interest of children and teachers in general, is not tolerated. A flexible system of sanctions exists, which includes verbal correction, extra work, detention, if appropriate, or contacting parents to discuss some other form of suitable action.

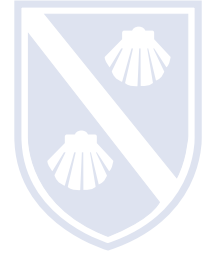
Extra-Curricular Activities

Providing stimulating extra curricula activities is important to us all at dedworth. Pupils have the opportunity to involve themselves fully in a wide variety of school clubs catering for all interests. Ofsted recognised the importance of such opportunities.

"The curriculum is greatly enhanced by a wide range of clubs both before and after the school day. This extended curriculum adds significantly to the pupils' enjoyment of school and contributes greatly to their good personal development." Ofsted March 2007

A range of clubs and activities are organised during lunchtimes and after school, these include:-

Archery	Drama	Maths
Art	Football	Netball
Badminton	Gifted & Talented	Rounders
Basketball	Homework	Rugby
Chess	ICT	Science
Cricket	Cooking	French



Charging for School Activities

In order to give the children at Dedworth Middle School a wide range of experiences we provide in the curriculum some activities which incur expenses. These include:

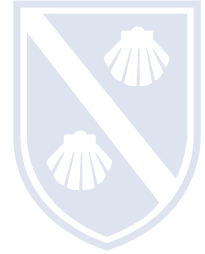
- Visiting music/drama groups
- Offsite educational visits
- Swimming

Under the Education act, these costs must be met by voluntary contributions. If voluntary contributions do not cover the cost, the school may have to reluctantly have to cancel the activity. Where there is genuine financial hardship the school can sometimes help in making these contributions. The schools policy on charging is available on request.

Child Protection

One of our aims at Dedworth Middle School is to ensure a safe and secure environment for all children in our care. Children on occasion can disclose information about events in their lives to an adult in school. If the nature of the disclosure warrants it, the named Child Protection Officer has a legal obligation to inform the Child Protection Team within Social Services of the child's disclosure. It is also a legal requirement that the school makes this contact prior to the parents being involved. In these difficult cases the needs of the child are of paramount importance.





School Uniform & Appearance

We believe that the upholding of high standards of dress and appearance are important factors in helping to set the tone of the school, encouraging a sense of pride and a sense of belonging. It is vital that we have full support from parents and hope that you will agree that our requests are practical and sensible. All items of school uniform and PE kit may be purchased from **Woodward & Stalder**, The Arches, Windsor. Contact Tel: 01753 855731.

GIRLS	✓	BOYS	✓
Dark grey skirt or black tailored trousers		Dark grey trousers	
Pale blue long-sleeved blouse		Pale blue long-sleeved shirt	
School tie		School tie	
Royal blue v-necked pullover or cardigan		Royal blue v-necked pullover	
Black opaque tights or white socks		Grey socks	
Black shoes		Black shoes	

In the summer term girls may also wear a pale blue short-sleeved blouse with an open neck and reversed collar. No tie is required with this blouse. Boys may also wear a short-sleeved pale blue shirt but are required to wear their tie all year.

Other uniform rules worth noting:

- All items of uniform, including towels, must be clearly marked with your child's name.
- Girls' skirts should be of a suitable length for school wear and not be extremely short.
- Pupils who have long hair should always have it tied back.
- Shoes should be suitable for growing feet and appropriate for school use.
- High heels, strappy sandals or sling backs are not appropriate for school use.
- Trainers are not permitted for school wear during lessons other than PE.
- Fashions which are unsuitable for school uniform are discouraged, e.g. extreme hairstyles and experimentations with hair colours.
- With the exception of watches and one pair of gold studs in the lobe only, jewellery is not permitted.

PE Equipment for Girls and Boys

Pupils are required to have the following kit for PE/Games:

OUTSIDE	✓	INSIDE	✓
Royal blue football shorts		Royal blue football shorts	
White t-shirt		White t-shirt	
Reversible royal blue rugby shirt			
Football boots		Trainers (low style, non-marking)	
Royal blue long socks		Short white socks	
Royal blue track suit (optional)			
Towel		Towel	



Uniform "Thrift Shop"

As pupils in the Middle School age range grow rather rapidly, there are facilities for the sale and purchase of second-hand clothing, shoes, PE kit and football boots from the school.

School Lunches

The school is a recognised Healthy School and as such encourages children to understand what is meant by healthy eating. The school provides freshly cooked food, from good quality ingredients, locally sourced where possible - also using a minimum of pre-processed products. Alternatively, pupils may bring a packed lunch but again the emphasis is on a balanced and healthy Lunch. We ask Parents to provide a meal that is therefore suitable. No sweets or fizzy drinks are allowed.

Forms are available from the school office for those pupils entitled to free school meals. Pupils are not permitted to leave the school premises during the lunch break without prior consent from parents.

Personal Property & Equipment

Name Labels: We urge all Parents to ensure that all clothing and personal property is clearly marked with a nametape or indelible ink to reduce the amount of lost property.

School bag: A rigid backpack and a sports bag of a sensible size are recommended for bringing personal equipment to school. Plastic bags are unsuitable.

Lockers: Lockers are available for £10 per academic year, including a £3.00 refund at the end of the year, provided the key is returned and the locker is in good condition.

Stationery: Please use the table below as a checklist. Each pupil should have the following basic school equipment:

ESSENTIAL EQUIPMENT	✓	ESSENTIAL EQUIPMENT	✓
Cartridge or roller ball pen with blue ink (felt tip pens are unsuitable)		Calculator	
Pencil		Dictionary	
Ruler		Reading book	
Eraser		Water bottle	
Set of coloured pencils		Glue stick	

Water

All the children are encouraged to drink water regularly throughout the day. Research has shown that children can become very quickly dehydrated which results in a loss of concentration, irritability and a slump in mood.

Mobile Phones

These are not allowed in school for obvious reasons. Pupils who travel some distance to school who may need to contact home to organise travel arrangements etc may leave phones in the school office for collection at the end of the school day.

Bicycles

A new secure cycle store has been erected and written applications to cycle to school should be addressed to the Deputy Head Teacher. **Bicycles must be roadworthy and safety helmets worn.** *Please Note: Cycling Proficiency Courses are sometimes offered in the Summer Term and pupils will be notified of these.*